



**EXECUTIVE ORDER NO. PCG- 44
SERIES OF 2022**

**RECONSTITUTING THE PASIG CITY HOUSING BOARD,
DEFINING ITS FUNCTIONS, AND FOR OTHER PURPOSES**

WHEREAS, Section 10, Article XIII of the 1987 Constitution provides that the State shall ensure that urban poor dwellers are neither evicted nor their dwelling demolished except in accordance with law, and in a just and humane manner;

WHEREAS, local government units (LGUS) are charged with the implementation of Article X of Republic Act No. 7279, otherwise known as the Urban Development and Housing Act in their respective localities, in coordination with the national government agencies, the private sector, and civil society;

WHEREAS, Section 2 of Executive Order No. 708, series of 2008, entitled Amending Executive Order No. 152, series of 2002, and Developing the Function of the Presidential Commission for the Urban Poor as the Clearing House for the Conduct of Demolition and Eviction Activities Involving the Homeless and Underprivileged Citizens to the Respective Local Government Units (LGUs) Having Territorial Jurisdiction Over the Proposed Demolition and Eviction Activities of Government Agencies, requires the LGUs to create their own Local Housing Boards to act as a clearinghouse on proposed demolition and eviction activities;

WHEREAS, DILG Memorandum Circular Nos. 2008-143 and 2009-05 provide guidelines for the creation of Local Housing Boards;

WHEREAS, Section 4 of Ordinance No. 54, series of 2020, otherwise known as An Ordinance Establishing the Pasig City Socialized Housing and Urban Community Development Program and Providing for its Policy Framework, Components, and Implementing Mechanisms, provides for the creation and composition of Pasig City's Local Housing Board, tasked to formulate, develop, implement, and monitor policies on the provision of housing and resettlement areas, and to observe the right of the underprivileged and homeless to a just and humane eviction and demolition;

NOW, THEREFORE, I, VICTOR MA. REGIS N. SOTTO, City Mayor of Pasig, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Reconstitution of the Board. – The Local Housing Board of Pasig City is hereby reconstituted and shall be composed of the following members:

Chairperson	:	City Mayor OFFICE OF THE CITY MAYOR
Vice-Chairperson	:	City Administrator OFFICE OF THE CITY ADMINISTRATOR
Secretariat	:	Head PASIG URBAN SETTLEMENTS OFFICE



Members :

- Chairperson**
SANGGUNIANG PANLUNGSOD COMMITTEE ON HUMAN SETTLEMENTS AND URBAN DEVELOPMENT

- Head**
CITY BUDGET OFFICE

- Head**
CITY PLANNING AND DEVELOPMENT OFFICE

- Head**
CITY ENGINEER'S OFFICE

- Head**
OFFICE OF THE BUILDING OFFICIAL

- Head**
CITY LEGAL OFFICE

- Head**
LAND MANAGEMENT AND RECOVERY OFFICE

- Head**
PEACE AND ORDER DEPARTMENT

- Head**
CITY SOCIAL WELFARE AND DEVELOPMENT OFFICE

- Chairperson/Co-Chairperson**
CDC SOCIAL DEVELOPMENT SECTOR

- Chief of Police**
PHILIPPINE NATIONAL POLICE – PASIG CITY

- President**
LIGA NG MGA BARANGAY

- Representative**
DEPARTMENT OF HUMAN SETTLEMENTS AND URBAN DEVELOPMENT

- Representative**
NATIONAL HOUSING AUTHORITY

- Representative**
PRESIDENTIAL COMMISSION FOR THE URBAN POOR

- Representative**
COMMISSION ON HUMAN RIGHTS



Representative
NATIONAL ANTI-POVERTY COMMISSION

Representatives
TWO (2) NON-GOVERNMENTAL ORGANIZATIONS

Representatives
AT LEAST EIGHT (8) ACCREDITED CIVIL SOCIETY
ORGANIZATIONS

SECTION 2. Duties and Responsibilities. – The Local Housing Board shall exercise the following functions and powers:

- a. Serve as the sole clearinghouse for eviction and demolition activities concerning informal settlers in danger areas, public places, and government projects, which requires:
 - i. Monitoring of all eviction and demolition, whether voluntary, extra-judicial, summary, or court-ordered;
 - ii. Requiring the proponent of an eviction and demolition, i.e., national government department, agency, institution or local government, or its duly authorized representative, to first secure from the Board the Checklist, Guidelines and Eviction and Demolition Compliance Certificate prior to the actual eviction, and, thereafter, to submit to the Board the completed Checklist, attested to under oath by the proponent and indicating that: (1) adequate consultations with the affected families were undertaken; (2) adequate resettlement site and relocation facilities are made available; and (3) the provisions of Section 3, paragraph 1 of the Implementing Rules and Regulations of Section 28 of Republic Act No. 7279 (Pre-relocation) have been complied with;
 - iii. Based on the completed Checklist, and subject to further verification, issue an Eviction and Demolition Compliance Certificate on a proposed eviction and demolition; and
 - iv. Overseeing the Task Force on the Relocation of Informal Settlers.
- b. Ensure the updating of the City's Local Shelter Plan, and thereafter approve and recommend the same for adoption by the *Sangguniang Panlungsod*;
- c. Ensure implementation of the programs, projects, and activities in the updated Local Shelter Plan, and monitor and evaluate their effectiveness in curtailing the growth of ISF population in Pasig City;
- d. Recommend sites and schemes for acquisition and dispossession of lands for socialized housing purposes; and
- e. Advise the *Sangguniang Panlungsod* on matters of local taxation in relation to socialized housing programs.



SECTION 3. Meetings and Quorum. – The Board shall meet at least once every quarter or as often as may be necessary. The presence of the Chairman or Vice-Chairman and a majority of the members of the Board shall constitute a quorum to transact official business.

SECTION 4. Technical Working Group on the Updating of the Local Shelter Plan. – The Board shall re-constitute the Technical Working Group (TWG) that will formulate/update the City's Local Shelter Plan for approval by this Board and the *Sangguniang Panlungsod*, and which shall be harmonized with the updated plans of the City such as the Comprehensive Development Plan and Comprehensive Land and Water Use Plan.

The TWG shall be headed by the PUSO and shall be composed of representatives from the Office of the City Mayor, the City Planning and Development Coordinator, the *Sanggunian Panlungsod* Committee on Housing and Urban Development, City Disaster Risk Reduction and Management Office, City Engineering Department, City Assessor's Office, City Social Welfare and Development Office, City Budget Office, Office of the General Services-Asset Management Division, and Land Management and Recovery Office as members.

The City Planning and Development Office and Administrative and Research Division of PUSO shall serve as Joint Secretariat.

The TWG may include representatives from national shelter agencies and shall ensure people's/stakeholders' participation in the shelter planning process.

SECTION 5. Task Force on the Relocation of Informal Settlers. – The Board shall likewise create, on its first meeting, a Task Force on the Relocation of Informal Settlers for the purpose of implementing the orderly and peaceful transfer of informal settlers to their relocation housing projects inside or outside the city.

The Task Force shall be composed of, among others: the Head of the PUSO as Chair, the Head of the Peace and Order Department as Deputy, and one representative each from the City Social Welfare and Development Office, City Legal Office, City Planning and Development Office, and City Engineering Department as members. The Administrative and Research Division of PUSO shall serve as its Secretariat.

The Task Force shall employ the manpower and resources of its component units to implement the following tasks:

- a. Serve as the implementing arm of the Local Housing Board with respect to all demolitions, evictions, and relocation;
- b. Receive and process applications for Compliance Certificates, conducting Pre-Demolition Conference, and requesting for Police Assistance, if necessary;
- c. Manage the orderly and peaceful conduct of demolitions and transfers of informal settlers to their relocation sites, and arrange for the security competent to undertake this task if necessary;
- d. Provide the transportation, food and other amenities to informal settlers from their place of origin to the relocation site, with special provisions for women and children;
- e. Facilitate the coordination with the receiving local government and the developer of the relocation sites, whenever applicable; and



- f. Prepare a detailed report on all demolition and eviction activities, especially as regards compliance with Sections 27, 28, and 30 of Republic Act No. 7279, and its implementing rules and regulations.'

The Task Force shall meet as often as may be necessary.

SECTION 6. Reiteration of Procedure for Evictions and Demolitions. – The TFRIS shall observe the rights-based and humane approach to evictions and demolitions, and ensure compliance with Sections 27, 28, and 30 of Republic Act No. 7279 and DILG MC No. 2011-182 adopting Advisory CHR (IV) No. A2011-003. The TFRIS shall implement the procedures outlined in DILG MC Nos. 2008-143 and 2009-005 in relation to all evictions and demolitions within the City.

SECTION 7. Honoraria. – The Local Housing Board Members or their designated alternates, TWGs, and Task Forces, shall perform their duties as such without any compensation or remuneration. However, members who are not government officials or employees shall be entitled to necessary traveling expenses and allowances not to exceed Php500.00 each per month, chargeable against the funds of the Office of the City Mayor, subject to existing and auditing rules and regulations, on the basis of actual and personal attendance in Board meetings and activities related to the Board's functions, which may include ocular inspections of identified relocation sites, consultations with affected communities, monitoring of demolition and beneficiary selection, among others.

SECTION 8. Coordination with Concerned Agencies. – The Board shall coordinate with all concerned government agencies, such as the Department of the Interior and Local Government (DILG), Philippine National Police (PNP), Department of Social Welfare and Development (DDWD), Department of Public Works and Highways (DPWH), Department of Health (DOH), DHSUD, NHA, the PCUP, CHR, and the Metro Manila Development Authority (MMDA), to ensure the effective and efficient implementation of this Executive Order.

SECTION 9. Submission of Periodic Reports. – The Secretariat shall prepare quarterly reports to be submitted by the Local Housing Board to the Department of the Interior and Local Government and the MMDA, relative to the status of compliance with the provisions of this Order and the pertinent provisions of laws governing eviction, demolition, and relocation activities.

SECTION 10. Repealing Clause. – All other orders, issuances, memorandums, rules or regulations or parts hereof inconsistent herewith are hereby repealed, amended, or modified accordingly.

SECTION 11. Dissemination. – Copies of this Executive Order shall be furnished within seventy-two (72) hours from its issuance to the Office of the President and the Metro Manila Development Authority (MMDA) for information and guidance, pursuant to Section 455(1)(xii) of the Local Government Code of 1991, as amended.

SECTION 12. Effectivity. – This Order shall take effect immediately.

DONE this 23rd day of September 2022 at the City of Pasig, Metro Manila.


VICTOR MA. REGIS N. SOTTO
City Mayor

